



The Kinkaid School
Office of Admission

Transcript Release Form

Attention Parents:
Please send this form to your child's current school.

Applicant's Name

Grade Applying For

Current School

Date

Attention Current School:

Please send copies of an official transcript and records for the applicant to The Kinkaid School Office of Admission at the **conclusion** of the fall semester.

Along with the transcript and records, please include results of any standardized test(s) taken by the applicant, test names and dates administered, **at least 2 years of grades** and **grades from the first semester of the current year.**

Please send records to The Kinkaid School Office of Admission by:

January 10, 2020 for rising Grades 3-4 and
January 15, 2020 for rising Grades 5-12.

ADDRESS TO:
The Kinkaid School
201 Kinkaid School Drive
Houston, TX 77024
Attn: Admission Office

EMAIL TO:
admission@kinkaid.org

Signature of Parent or Guardian