



The Kinkaid School
Office of Admission and Enrollment Management

Transcript Release Form

**Attention Parents/Guardians:
Please send this form to your child's current school.**

Applicant's Name

Grade Applying For

Current School

Date

Attention Current School:

Please send copies of an official transcript and test scores for the applicant to The Kinkaid School Office of Admission and Enrollment Management at the **conclusion** of the fall semester. Transcripts must include **grades from 2020-2021 and 2021-2022** and **grades from the first semester of 2022-2023**. Along with the transcript, please include results of any standardized test(s) taken by the applicant, test names and dates administered.

Please send records to The Kinkaid School Office of Admission and Enrollment Management by:

January 6, 2023 for rising Grades 3-4 and
January 11, 2023 for rising Grades 5-12.

EMAIL TO:
admission@kinkaid.org

ADDRESS TO:
The Kinkaid School
Attn: Admission Office and Enrollment Management
201 Kinkaid School Drive
Houston, TX 77024

Signature of Parent or Guardian