

THE KINKAID SCHOOL PARENT GUIDE TO

Getting Involved and Giving





WELCOME TO THE KINKAID SCHOOL

The Advancement team is committed to making sure that all families have a positive experience at Kinkaid. We work to promote the mission of the School by fostering meaningful relationships with our families through community engagement, fundraising and special events.

With the many special events on campus, there are volunteer opportunities that arise. This is a great way to get engaged with the community.

Our team is also charged with securing the resources necessary to support excellent teaching, programming and facilities. We know you will be active participants in your child's experience at Kinkaid. We encourage you to meaningfully support our fundraising efforts that allow us to offer the best experiences for our students in academics, arts and athletics.

We are so grateful for your involvement in campus activities, your participation in giving and your generosity in both! We hope you will be able to share your time and talents in service to our school.

*T*his guide is to help you learn about the many ways you can get involved in campus life. There are so many opportunities to give gifts of time and treasure here at the School.

Thank you in advance for your support of Kinkaid.

You make a difference in the lives of our students and faculty!



Getting Involved

LOWER SCHOOL

MIDDLE SCHOOL

UPPER SCHOOL

SEASONAL

Buddy Family Program

Holiday Class Parties

Team Parent

6th Grade Falcon Friend
Team Leaders

Class Fundraising Chair

Fall/Spring Coffee Hosts

Team Parent

9th Grade Falcon Friend
Team Leaders

Class Fundraising Chair

Fall/Spring Coffee Hosts

ONGOING

Lower School Chairs
Asst. Lower School Chairs

Room
Representatives

Class Treasurer

Jacomini Library

Class Cares & Concerns

PK/K Class Readers

Grade Level Chairs (GLCs)

Kayem Library

Class Secretary

Class Treasurer

Class Social Chair

Class Cares & Concerns

6th & 7th Grade Calendar

Grade Level Chairs (GLCs)

Moran Library

Class Secretary

Class Treasurer

Class Social Chair

Class Cares & Concerns

12th Grade Calendar

ONE-TIME

Field Trip Chaperones

1st & 3rd Grade
Grandparents Day Chairs

International Fair

Art Car Parade

Community Service
Events

5th Grade Movie
Matinee Chair

8th Grade End of Year
Party Chair

8th Grade
Grandparents Day Chair

STEAM Night Chair

Baccalaureate

Graduation

Homecoming Dance

9th/10th Grade Party

11th/12th Grade Prom

CALENDAR AT A GLANCE



SCHOOL-WIDE

**Faculty Appreciation
(3 times a year)**

Holiday Decorating

**Margaret Kinkaid
Holiday Reception**

New Family Support

Parent Education

Scrapbook

Clothing Nook

Concessions

**Online Volunteer
Coordinator**

**Booster Club -
Athletics and Fine Arts**

Falcon Family Feast

Book Fair

Field Day

Auction (every 3 years)

**Alumnae & Friends Luncheon
(every 3 years)**

**Vision/Hearing Screening
LS/MS Only**

IMPORTANT DATES CHECKLIST

- ☐ AUGUST 16
NEW PARENT DINNER
- ☐ AUGUST 26
LS PARENTS' NIGHT
- ☐ AUGUST 28
NEW MS & US TAILGATE PARTY
- ☐ SEPTEMBER 2
MS PARENTS' NIGHT
- ☐ SEPTEMBER 9
US PARENTS' NIGHT
- ☐ OCTOBER 30
FALCON FAMILY FEAST @ RICE
- ☐ NOVEMBER 9-10
BOOK FAIR
- ☐ DECEMBER 6
MARGARET KINKAID HOLIDAY
CONCERTS & RECEPTIONS
- ☐ APRIL 8-10
ISAS ARTS FESTIVAL -
HOSTED BY KINKAID
- ☐ APRIL 22
FIELD DAY

FOR INFORMATION AND FULL LIST OF AVAILABLE OPPORTUNITIES, CLICK

**THE SIGN UP GENIUS LINK ON
YOUR PARENT PORTAL PAGE**

The Giving Grid

PURPOSE

TUITION

Primary source of operating revenue for the School.

IMPACT

Funds the majority of the School's operating budget.

TIME FRAME

Assessed annually.

DESIGNATION

Each tuition dollar is allocated by a budget approved by Board of Trustees. No designation can be made.

SOLICITATION

School sends notification in February.

PAYMENT METHODS

Payment Plans with check, CC or auto withdrawal.

KINKAID FUND

Supplements annual expenses not covered by tuition to offer the best possible environment for our students and faculty.

Gifts to this Fund allow the School to seize new opportunities when great ideas come up that will enhance and bolster programs.

Solicitations begin in September with pledges payable by June 30.

Programs and resources covered by the operating budget.

Direct mail, phonathon, email blasts and follow up by KF Parent Volunteers.

One-time gifts or recurring pledge payments by check, CC or stock transfer.

CAPITAL & RESTRICTED GIFTS

Gifts are designated to a specific purpose. This can include gifts towards a long-term building project or program.

These gifts have a huge impact on the Kinkaid campus and community. You are investing in the future of the School.

Requests are made when school priorities are identified.

Capital gifts and restricted gifts are designated for a specific purpose by the School or donor with approval by the School.

Often made through personal meetings with school leadership.

Recurring pledge payments or one-time gifts by check, CC or stock transfer.

ENDOWMENT & LEGACY GIVING

Income from the Endowment and legacy gifts help ensure Kinkaid's financial future.

Donors can create a legacy of excellence today, with the assurance that their investment will touch students' lives for generations to come.

Gifts are accepted year-round.

Endowment funds or legacy gifts can be either unrestricted or donor designated to a specific area approved by the School.

No direct solicitation. Contact the Advancement Office for more information.

Check, CC, stock transfer or gift from your estate.

WE WELCOME YOU TO EXPLORE THE MANY WAYS YOU CAN FINANCIALLY SUPPORT KINKAID!

SPECIAL EVENTS

Funds from these events support program, capital and endowment needs.

These events bring together the entire school community for a day of fun and fundraising.

Golf Tournament - Fall
Sporting Clays - Spring
Auction - every 3 yrs
Alumnae & Friends
Luncheon - every 3 yrs

Golf - endowed student scholarship.
Sporting Clays - endowed teaching fellowship.

Auction - various needs.

Luncheon - endowed student scholarship.

Direct Mail and email solicitations begin months before each event.

One-time gifts by check or CC.

BOOK FAIR

Funds support library needs across all three divisions of the School.

The community renews its love for reading while supporting our libraries.

Early November

Proceeds are used where the libraries need them most.

Underwriting mail solicitations begin in September.

One-time gifts by check or CC.

FIELD DAY

Funds support special division and department needs that are not covered in the operating budget.

April

Unrestricted gifts designated to where the students, faculty and staff need them most.

Underwriting mail solicitations begin in February.

One-time gifts by check or CC.

A favorite tradition brings the community together with a little friendly competition and lots of fun!

KINKAID GIVING PRIORITIES

The School hopes you will consider making a gift to The Kinkaid Fund that is meaningful to you. Our goal is to have 100% parent participation. Every gift counts and will have an impact on our students experience.

LEADERSHIP GIVING LEVELS

FOUNDERS SOCIETY -

\$7500+

Special recognition and an invitation to a dinner with the Head of School in Spring 2021

1906 SOCIETY -

\$3000 - \$7499

Special recognition and an invitation to a reception in Spring 2021

* VISIT KINKAID.ORG/GIVING FOR MORE INFORMATION

FOR DETAILED DESCRIPTIONS AND FULL LIST OF VOLUNTEER OPPORTUNITIES, PLEASE VISIT
WWW.KINKAID.ORG/PARENTS

The Booster Club

DEVELOPS AND PROMOTES SCHOOL SPIRIT AND A SENSE OF COMMUNITY AS WELL AS ENHANCES THE STUDENT EXPERIENCE. THE BOOSTER CLUB ASSISTS THE DIRECTORS OF FINE ARTS & ATHLETICS IN ORGANIZING PARENT INVOLVEMENT TO HELP SUPPORT ATHLETIC TEAMS AND FINE ARTS PROGRAMS.

The Parents' Association

COORDINATES VOLUNTEER AND FUNDRAISING ACTIVITIES, REPRESENTS THE INTERESTS OF PARENTS, SUPPORTS AND PROMOTES THE GOALS AND POLICIES OF THE SCHOOL AND ACTS AS A LIAISON BETWEEN THE PARENTS, FACULTY AND ADMINISTRATION OF THE SCHOOL.

